

ASSAM AGRICULTURAL UNIVERSITY
Khanapara 781022

BIDDING DOCUMENT
(Terms and conditions)



DIRECTORATE OF RESEARCH (VETY)ASSAM
AGRICULTURAL UNIVERSITY
Khanapara-781022



**DIRECTORATE OF RESEARCH (VETERINARY)
ASSAM AGRICULTURAL UNIVERSITY
KHANAPARA-781022**

No. : 99/87/DRV/2024-25/ 5375

Dated: 26.09.2025

NOTICE INVITING QUOTATION

Sealed quotations are invited under the Double Bid System (Technical and Financial Bid) from reputed manufacturers/ authorized dealers/ suppliers for supplying different equipment for the **ICAR-funded research project “AINP on Ethno Veterinary Medicine” implemented under the Directorate of Research (Veterinary), AAU, Khanapara, Guwahati.**

The Tender documents may be obtained from the Office of the Director of Research (Vety.), College of Veterinary Science, AAU, Khanapara, Guwahati 781022 personally on payment of Tender Fee of Rs 300/- (Rupees Three Hundred) only in the form of a Demand Draft to be drawn in favour of DIRECTOR OF RESEARCH (VETY), AAU, KHANAPARA, payable at SBI, Khanapara Branch (Branch Code : 09945). The Tender Documents may also be downloaded from the website www.aau.ac.in and www.vetbifg.ac.in, subject to the condition that the bidders must submit the Tender Fee of Rs 300/- along with the quotation, without which the tender/ quotations will be rejected. The earnest money 4% for items of Rs. 10,00,001 and above, 3% for items of Rs. 5,00,001 to Rs. 10,00,000 and 2% for items of up to Rs. 5,00,000 of the unit price of the quoted value of equipment's in the form of Demand Draft to be drawn in favour of DIRECTOR OF RESEARCH (VETY), AAU, KHANAPARA payable at SBI, Khanapara Branch must be submitted along with the quotations. The tenders/quotations should reach the Office of the DIRECTOR OF RESEARCH (VETY), AAU, KHANAPARA **on or before 5.00 PM of 23rd October, 2025.** The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Sd/-

Director of Research (Veterinary)
Assam Agricultural University
Khanapara Guwahati-781022

Memo No. : 99/87/DRV/2024-25/ 5376-5380

Dated: 26.09.2025

Copy for information and necessary action to:

1. The Comptroller, Assam Agricultural University, Jorhat-13
2. Dr. Jadav Sharma, Professor, Department of Pharmacology, CVSc, AAU, Khanapara cum PI of the project.
3. The Professor in Charge, AKMIT Cell, AAU, Jorhat/Khanapara. He is requested to upload the NIQ in the website.
4. The Axel Computer, Six Mile, Guwahati. He is requested to publish the NIQ in the NE edition of Times of India and Dainik Asom.
5. Office Copy.

Signature valid

Digitally Signed by:
Proboodh Borah
Assam Agricultural University
Director Of Research (Veterinary)

Date: 2025-09-
26T23:05:13.8968434+05:30

TERMS AND CONDITIONS

1. The items are specifically meant for Installation and Commissioning at **AAU, Khanapara Campus**.
2. The quotation fee of Rs.300/- (Rupees Three hundred only) in favor of DIRECTOR OF RESEARCH VETY is not refundable. Those who will submit the quotation by downloading the tender documents must submit the quotation fee in the form of a Demand Draft along with the quotation; otherwise, the quotation will be rejected.
3. The bidder shall enclose the earnest money 4% for items of Rs. 10,00,001 and above, 3% for items of Rs. 5,00,001 to Rs. 10,00,000, and 2% for items of up to Rs. 5,00,000 of the quoted prices in the shape of DD drawn in favor of the DIRECTOR OF RESEARCH VETY, payable at SBI, Khanapara Branch. The bids that are not accompanied by the aforesaid bid security will not be accepted. The details of bid security must be provided. The bid security of the unsuccessful bidders will be released after issuing supply order to the successful bidder and the bid security of the successful bidder will be released after execution of the order.
4. The tender fee and EMD are exempted for those who have registered under the department of Micro, Small and Medium Enterprise (MSME) as per rule 170 of GFR 2017. They should enclose the copy of the registration certificate unless the bid documents treated as invalid.
5. The bidder should provide EMD against each item in a sealed envelope. The quotation shall be sealed and superscribed at the top of the sealed cover, "**Quotation for equipment invited vide memo no. No. 99/87/DRV/ 2024-25/ 5375; Dated:26.09.2025**".
6. Quoted price: To facilitate format evaluation, the bidder shall quote the price of items separately along with relevant papers for supporting the quoted price, such as catalogue, dealership certificate, and the user list, etc., failing which the bid shall be treated as non-responsive at the discretion of the purchaser.
7. The bid submitted to the bidder shall remain valid for a period of 90(ninety) days. Bid not conforming to this provision shall be treated as non-responsive.
8. To facilitate prompt evaluation, the bidder must positively submit a **Double Bid (Technical and financial bid separately)** for the item for verification and evaluation. If the bidder fails to qualify the technical part, the bid would automatically get cancelled for the same prior to the opening of the financial bid.
9. Quotation must also be submitted in a soft copy in CD or Pen Drive (to support in Microsoft words only) in the following format, failing which the bid will be treated as non-responsive, at the discretion of the purchaser. In case of any optional items, pictures should be shown separately. Any discrepancies in the soft copy will be the responsibility of the bidder.

Format

Name of Item	Brief Specification	Unit Price	GST/Freight Charge if any (FOR Destination)	Total
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10. The rate shall be quoted for all duties, taxes and other levies payable by the bidder, and shall be included in the item rate. GST should be quoted separately (GST No. must be furnished)
11. There should not be any overwriting. Corrections, if any, should be made with the dated initial of bidder. Bidder shall submit a quotation separately in each item.
12. Rates should be quoted clearly both in words and figures separately for each item, without which the quotation shall stand rejected.
13. The price quoted shall be fixed and not subject to adjustment/variation during the performance of the contract.
14. The warranty of the items shall be as per the prevailing warranty policy/certificate of the manufacturer (where necessary) for the items and the warranty period shall not be less than 1(one) year from the date of commissioning of the item at site.

15. The bidder shall furnish the warranty for all the items at the time of delivery and commissioning. The purchaser shall reject the items not enclosed by warranty certificate from their manufacturer. The warranty certificate should be duly signed and sealed.
16. Bidders must supply the items at their own cost. All machinery/equipments/kits are to be supplied FOR the destination. Delivery of goods shall have to be completed within 30 (thirty) days from the date of issuing the supply order.
17. Installation and commissioning charges, if any, inclusive of expenses of foundation work etc. are to be mentioned separately against each machine. In case of no mention, the same will be considered as inclusive of installation cost whenever applicable.
18. The machineries are to be supplied ready to operate, complete with motor, starter and any necessary gadgets including catalogues, troubleshooting manual etc. without which the same will be considered as incomplete supply.
19. List of spare parts with current price to be required during operation of the machines and addresses of the source of spare parts availability including contact no., e-mail etc. are to be provided in a separate sheet.
20. Price of one set of critical wearable spares that would hamper the working of the machinery/equipment should be mentioned separately against each machine.
21. The supplier shall provide free maintenance services during the period of warranty. Any repair and maintenance including providing of spare parts (covered by the manufacturer's warranty certificate) during the warranty period shall be the bidder's responsibility.
22. Detailed specification with make, model, size, and code no., catalogue, and name of manufacturer should be furnished. ISO certificate must be furnished for the offer make where applicable.
23. Attested copies of the dealership certificate must be enclosed with the quotation.
24. Up-to-date sale Tax clearance certificate and Income Tax return of last three years duly attested, must be submitted along with the quotation. PAN No. must be furnished.
25. All payments shall be made preferably in Indian Rupees only.
26. Wherever the laws and regulations require, deduction of taxes at source of payment, the purchaser shall effect such deduction from the payment due the supplier, the remittance of amounts so deducted and an insurance certificate for such deduction shall be made by the purchaser as per the laws and regulation in force.
27. Every page of the bidding documents purchased from the purchaser are to be signed by the bidder including their acceptance of terms and conditions and returned with their quotation.
28. The undersigned reserves the right to accept or reject any quotation and to cancel the instant bidding process and reject all quotation at any time prior to award of contract, without thereby incurring any obligation to the affected bidders of grounds for the purchaser action.
29. The bidder must mention their bank details along with the quotation.

Sd/-
Director of Research (Veterinary)
Assam Agricultural University
Khanapara Guwahati-781022

ANNEXURE –I
Format for EMD Details

Sl. No	Sl. No of the item (as per bid document)	Name of the item quoted	Basic price of the item (excluding taxes and transportation charges)	Price in Indian rupee (for imported items at the prevailing rate of exchange)	Amount of EMD (4% for items of Rs. 10,00,001 and above, 3% for items of Rs. 5,00,001 to Rs. 10,00,000 and 2% for items of up to Rs. 5,00,000)	Details of EMD submitted including amount and validity

Annexure-II
FORMAT FOR COMPLIANCE STATEMENT

SI No	Name of the Item as per Bid Document	Make:: Model:	
Detailed Specification:			
SI No.	Specification Asked for	Specification offered*	Complied (Yes/No)

*The Specification offered must be verifiable from the data sheet (both softcopy and hardcopy) from the OEM, provided by the vendor as well as the official website of the OEM.

FORMAT FOR QUOTATION
(Separate Quotation for individual items to be submitted)

Sl. No	Name of the item (s)	Brief Specification	Unit price	% of GST/Freight charge/Installation Charge; <i>if any</i> (FOR Destination)	Total amount

We agree to supply the above items in accordance with the technical specification mentioned. We also confirm that normal commercial warranty / guarantee of

Quotationers Name:

Signature

Date:

Seal

Sl. No.	Name of the Instrument/ Equipment	Desired Specifications
1.	METABOLIC CHAMBER FOR RAT WITH STAND	<ul style="list-style-type: none"> Equipment should be CE Certified. The metabolic cage should offer 99% separation efficiency of urine and faeces assuring maximum purity of samples. Each cage may be placed on a single cage stand or a stainless-steel rack or trolley accommodating up to four, six, eight ,ten or twelve cages. Food hopper design should reduce the access or stay of animal inside food hopper Practicality of use due to less components or parts. Chamber should meet CPCSEA requirements, Sample removing is without stressing animal, access to all elements below the cage floor without disturbing animal. Most components should be made from autoclavable polycarbonate and S.S. 304 material Versatility: Unit accommodates various species with simple feeder and floor change. Space-saving Economy: Few parts, simple and rapid assembling. <p>Components should Include in the system :</p> <ul style="list-style-type: none"> Polycarbonate cage with lid, Polycarbonate collection funnel. Two S.S. 304 floor grill for rat of different sizes, Polycarbonate Linear diffuser guide, Urine collection tube P.P. ,Faeces collection tube P.P. Polycarbonate water bottle 250ml with holder, Waste water collection tube P.P. , S. S. 304 Universal Food Hopper. S.S. 304 stand for cage, Overall Approx. Dimensions: 300x300x650mm ,Floor grill should have diameter of: 235mm. Floor Area should be: 434 cm²
2	METABOLIC MOUSE DIURESIS CAGE WITH STAND	<ul style="list-style-type: none"> Equipment should be Especially useful for urine collection experiments The cage should be provided with cage body, perforated floor, Funnel, drinking water bottle of capacity 15 ml, waste water collection tube and urine collection tube. Cage body should be fitted with tag holder for identification purposes. Urine and faeces should fall on the S.S. Funnel and one separation plate of S.S. is fixed inside funnel which allows passage of only urine and not faeces, leading to collection of faeces above the separation plate and urine at the bottom in the P.P. tube. Floor space should be : 94 sq. cm. <p>Components should Include in the system:</p> <ul style="list-style-type: none"> S.S. Cage body with funnel S.S. perforated floor S.S. separation plate for separation of urine and faeces Water bottle with rubber cork of capacity 15ml: 01 Food hopper: 01. Water bottle holder: 01 Waste water collection P.P. tube: 01 Urine collection tube P.P. with rubber cork: 01 S.S. Stand for holding single cage: 01 Overall Approx. Dimensions: 100 x 100 x 120mm (L X W

3	HISTAMINE CHAMBER	<p>Equipment should be made of high quality materials that ensure durability and longevity. The chamber should be made of stainless steel, which is resistant to corrosion and rust. The chamber should be equipped with a tempered glass door that allows researchers to observe the samples without disturbing the environment inside the chamber.</p> <ul style="list-style-type: none">• The chamber should be equipped with a digital temperature controller that allows researchers to set and maintain the temperature inside the chamber. The temperature range of the chamber has to be between 4°C to 60°C, which is ideal for histamine release assays. The chamber should also be equipped with a humidity controller that allows researchers to set and maintain the humidity level inside the chamber. The humidity range of the chamber is between 30% to 90%, which is ideal for histamine release assays.• Chamber should be equipped with a HEPA filter that ensures the air inside the chamber is free from contaminants. The HEPA filter is capable of removing particles as small as 0.3 microns, which is essential for maintaining a sterile environment inside the chamber.• The chamber should be equipped with a built-in fan that ensures proper air circulation inside the chamber. The fan is designed to distribute the air evenly throughout the chamber, which ensures that the samples are exposed to the same environment.• Dimensions should be approximately: 25.4 x 15.24 cm
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