



Notice Inviting Quotation

Sealed quotations are invited from the reputed printing press for printing of the following items under the project ICAR-AICRP on Goat Improvement (Assam Hill Goat Field Unit), Goat Research Station, Assam Agricultural University, Burnihat on payment of Rs. 100.00 in the form of DD drawn in favour of the **Director of Research (Veterinary), AAU, Khanapara**, payable at **SBI, Khanapara**. The required documents may be downloaded from the website www.vetbifg.ac.in. The quotation will be received up to **1600 hrs of 30th July, 2025**. The undersigned reserves the right to accept or reject any quotations without assigning any reason thereof.

Specification for printing of different items

| Sl. No. | Description | Quantity |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1 | Status Report (multicolour printing) Size : 16 cm × 23.5 cm, Inner page : 30 pages, Paper : 130 GSM Art paper, Cover : Multicolour with lamination 300 GSM Art paper. | 50 copies |
| 2 | Monograph (multicolour printing) Size : 16 cm × 23.5 cm, Inner page : 24 pages, Paper : 130 GSM Art paper Cover : Multicolour with lamination 300 GSM Art paper | 100 copies |
| 3 | Annual Report (multicolour printing) Size : 21.5 cm × 29.5 cm, Inner page : 50 pages Paper : 130 GSM Art paper Cover: Multicolour with lamination/ 250 GSM Art paper. | 25 copies |
| 4 | Leaflet : (Multicolour printing on 170 GSM Art paper) Size : 21.5 cm × 29.5 cm, Page: 8 pages | 500 copies |
| 5 | Leaflet : (Multicolour, Both side printing on 70 GSM Maplitho paper) Size : 29.5 cm × 21.5 cm | 500 copies |
| 6 | 3 Folder : (Multicolour printing on 210 GSM Art paper) Size : 14.5 cm × 28.5 cm | 500 copies |
| 7 | 3 Folder : (Multicolour printing on 210 GSM Art paper) Size : 12 cm × 24 cm | 500 copies |
| 8 | 2 Folder : (Multicolour printing on 170 GSM Art paper) Size : 22 cm × 14 cm | 500 copies |
| 9 | Technical Bulletin Size : 21.5 cm × 29.5 cm, Inner page : 20 pages Paper : 170 GSM Art paper Cover: Multicolour with lamination 250 GSM Art paper. | 500 copies |
| 10 | Good quality star Flex poster, Multicolour Size : 2.5 × 3.0 ft | 100 copies |

Sd/-

(Probodh Borah)

Director of Research (Veterinary)
AAU, Khanapara, Guwahati-781022

Memo No. 99/DRV/751-6/2025-26/ 2859-2863

Dated: 19.07.2025

Copy to:

1. The Comptroller, AAU, Jorhat-13.
2. The Chief Scientist, GRS, AAU, Burnihat-793101.
3. The P.I., AICRP on Goat Improvement, (Assam Hill Goat Field Unit), GRS, AAU, Burnihat.
4. In-Charge, AKMIT Cell, AAU, Khanapara. He is requested to upload the NIQ in the website.
5. Office Copy

Signature valid

Digitally Signed by:
Probodh Borah
Assam Agricultural University
Director Of Research (Veterinary)

Date: 2025-07-
19T13:48:43.0462803+05:30

Terms and Conditions

1. The quotation fees of Rs. 100/- (Rupees One Hundred only) in favour of DIRECTOR OF RESEARCH (VETERINARY), payable at SBI, Khanapara Branch is not refundable. Those who will submit the quotation by downloading the Quotation documents, they must have to submit the quotation fee in the form of DD along with the quotation without which quotation will be rejected.
2. Quoted price: To facilitate format evaluation, the bidder shall quote the price of items separately along with relevant papers for supporting the quoted price such as catalogue.
3. The bid submitted to the bidder shall remain valid for a period of 90 (ninety) days. Bid not conforming to this provision shall be treated as non-responsive.
4. Quotation must also be submitted in a **soft copy in CD (TO SUPPORT IN Microsoft words only)** in the format for quotation (Annexure III) failing which the bid treated as non-responsive, at the discretions of the purchaser. In case of any optional items, pictures should be shown separately. Any discrepancies in the soft copy will be the responsibility of the bidder.

Format

| Name of Item | Brief Specification | Unit Price | GST/Freight Charge IF ANY(For Destination) | Total |
|--------------|---------------------|------------|--------------------------------------------|-------|
|--------------|---------------------|------------|--------------------------------------------|-------|

5. The rate shall be quoted for all duties, taxes and other levies payable by the bidder shall be included in the item rate. GST should be quoted separately (GST No. must be furnished).
6. There should not be any overwriting. Corrections, if any, should be made with dated initial of bidder. Bidder shall submit quotation separately in each item.
7. Rates should be quoted clearly both in words and figures separately for each item without which the quotation shall stand rejected.
8. The price quoted shall be fixed and not subject to adjustment/variation during the performance of the contract.
9. Bidders must supply the items at their own cost.
10. Attested copies of dealership certificate and Co's printed price list must be enclosed with the quotation.
11. Up-to-date sale tax clearance certificate and Income Tax return of last two years duly attested must be submitted along with the quotation. PAN No. must be furnished.
12. All payment shall be made preferably in Indian Rupees only.
13. Wherever the laws and regulations require, deduction of taxes at source of payment, the purchaser shall effect such deduction from the payment due to the supplier, the remittance of amounts so deducted and insurance certificate for such deduction shall be made by the purchaser as per the laws and regulation in force.
14. Every page of the bidding documents purchased from the purchaser are to be signed by the bidder including their acceptance of terms and conditions and returned with their quotation.
15. The undersigned reserves the right to accept or reject any quotation and to cancel the instant bidding process and reject all quotation at any time prior to award of contract, without thereby incurring any obligation to the affected bidders of grounds for the purchaser action.
16. The bidder must mention their bank details along with the quotation.

Sd/-

(Probodh Borah)

Director of Research (Veterinary)
AAU, Khanapara, Guwahati-781022